

Master General of Ordnance (Provision)

Nepalese Army Headquarters, Bhadrakali, Kathmandu, Nepal

NOTICE FOR ENLISTMENT

(First Date of Publication 21 May, 2017)

1. The Master General of Ordnance (Provision), Nepalese Army Headquarters, invites a sealed formal application from reputed manufacturers or their authorized supplier for the enlistment of their companies to supply various security items for the Nepalese Army in the year 2017/18 (Fiscal Year 2074/75 B.S.).
2. Applicants must submit their application along with all the required documents (properly filed) to the Office of Master General of Ordnance (Provision), Nepalese Army Headquarters, and register their details on or before 1200 hours of 05 July, 2017. If the last date of submission of application falls on a government holiday, the following working day shall be considered the last day. Any applications received after the deadline will not be entertained.
3. Applicants are requested to put following details on the envelope enclosing necessary documents:
 - (a) Name of the applicant in **BLOCK LETTERS** (Manufacturer, Supplier and Local Agent where nominated).
 - (b) Master General of Ordnance (Provision), Nepalese Army Headquarters, Bhadrakali, Kathmandu.
 - (c) Not to be opened before 1300 hours of 05 July, 2017.
4. Applicants applying for more than one group of security items must submit separate applications for each group.
5. The application must include the following documents/information:
 - (a) Official document including detail address of the **Manufacturer**, their **Authorized Distributor/Supplier** and the **Local Agent** (where nominated). Telephone numbers, fax and e-mail addresses are mandatory. Please mention official website of the manufacturer and/or supplier company.
 - (b) Original copy of **Power of Attorney/Authorization Letter** (Where manufacturer should nominate a distributor/supplier).
 - (c) Original copy of **Letter of Acceptance by the Supplier** (Where distributor/supplier is nominated by the manufacturer).
 - (d) **Certificate/Memorandum of Incorporation of the Manufacturer.**
 - (e) **Official document issued by the Government of the Manufacturer** entailing that the company is the authorized manufacturer of the items including permission to supply manufactured items to the Nepalese Army when the latter presents an end user certificate, when required.
 - (f) **Original Catalogues/Brochures** clearly revealing the proper specification of the items as specified in the groups of security items.
 - (g) **ISO Certificate** of the manufacturer (In case of State-owned manufacturer companies, those should present valid certificate from the Government concerning ISO type certificate).
 - (h) **Annual Production Capacity** of the manufacturer.

- (i) **Annual Distribution Capacity** of the distributor/supplier.
- (j) **Original Warranty Letter** issued by the manufacturer (where manufacturer itself is not the distributor) indicating that the manufacturer will be liable for the warranty of the items on behalf of the distributor/supplier.
- (k) **Assurance Letter** confirming the supply of items, after sales service, and spare parts for at least next three (3) years by the manufacturer and supplier or as per the requirement of the purchaser.
- (l) **Original Letter of Acceptance by Supplier** (where distributor/supplier is nominated by the manufacturer) that the Letter of Credit shall be the mode of payment during the procurement process and the currency of Letter Credit shall be as per the rules and regulations of the Nepal Rastra Bank. Where supplier/distributor is not nominated, the manufacturer will submit such letter of acceptance.
- (m) **Original Letter of Acceptance by Supplier** (where distributor/supplier is nominated by the manufacturer) that the Letter of Credit shall be opened in supplier's favor in the country of supplier from where the application for enlistment is submitted. Where supplier/distributor is not nominated, the manufacturer will submit such letter of acceptance.

(n) Local Agent, (where nominated) must include the following documents:

- (1) Original copy of **Power of Attorney/Authorization Letter** by Manufacturer/Supplier to Local Agent.
- (2) Original copy of **Acceptance Letter** issued by Local Agent.
- (3) Notarized copy of **Firm/Company Registration Certificate**.
- (4) Notarized copy of **Nepalese Citizenship Certificate**.
- (5) Notarized copy of **VAT/PAN Registration Certificate**.
- (6) Notarized copy of **Business Registration License** to include the particular items.
- (7) **Tax Clearance Certificate**.
- (8) **Declaration Letter** by Local Agent.
- (9) Other relevant Documents (If any).

(o) In case of proprietary items following details are to be mentioned:

- (1) **Official Invoice of the Manufacturer** (FOB Price of the Items).
- (2) **Official Invoice of the Supplier** (CIP Kathmandu Price).
- (3) **Official document issued by the government of the Country** of the Manufacturer and Distributor/Supplier that the items are not prohibited to export into Nepal.

6. The applicant has to authorize only one **Local Agent** to supply the security items to the Nepalese Army.

7. In case the enclosed documents are written/printed in language other than English, the documents must be supplemented by its translation in English (Notarized and attested by authorized officials).

8. The applicant will be considered disqualified for enlistment, if the nominated Local Agent is found to be blacklisted in accordance with the Public Procurement Act, 2063 B.S. and Public Procurement Regulation, 2064 B.S. of the Government of Nepal.

Registered applications will be evaluated by the Evaluation Committee on the basis of the enclosed documents. The past track record of Supplier/Local Agent Company's performance will also be evaluated during the enlistment process. After the evaluation, the eligible companies will be enlisted for the supply of the security items and will be notified accordingly.

10. The details of security items that fall under groups 'KA', 'KHA', and 'GA' according to the "Security, Strategic or Defense Material Supply Procedure, 2064 B.S." are shown in the table.

Group 'A'	Group 'KHA'	Group 'GA'
Special types of Weapons, Mortar, Artillery Mortar & Guns. LMG. GPMG. various types of Bombs. Rocket Launcher and its Ammunition. Tank, Airplanes & Helicopters.	Weapons other than that of Group 'KA'. Ammunition. Explosives. Night Vision Device. APC or Defense and Security materials of similar nature. Optical Instruments, Surveillance Equipments, Day/Night Scope. Bulletproof Vest. Fragmentation Jackets, Defense Stores, Water Cannon, Fire Fighting Equipments, Telephone Tapping Equipments, Spare Parts and Accessories of Airplanes, Helicopters and Weapons.	<p>(1) Crowd Control Equipments, Helmet, Body Protector, Anti-riot Shield, Special equipments for crowd control, Gas Mask, Riot Control Gear, Hand Cuffs Equipment Set, Rubber Bullet, Pepper Spray, Ballistic Helmet, Concertina Coils, Gas Gun, Tear Gas Shell, Gas Grenade, Compass, GPS, Non-Lethal Weapons and related Cartridges, X-Ray Scanning Monitors, Laser Range Finder.</p> <p>(2) Forensic Laboratory, Finger Print Equipments, Photography Accessories, Breathalyzer, Equipments for Criminal investigation and their spare parts, medicines and chemicals.</p> <p>(3) Communication Equipments like HF/VHF/UHF Radio Set & Antennas, Repeaters and Accessories, Walkie Talkie Set & Battery, Jamming Devices, Direction Finders, CCTV, GIS, Radio Programming Device and Accessories, Voice Logger, Walk Through Gate, Metal Detector and Spare Parts.</p> <p>(4) Parachute, Mine Detector, Bomb Disposal Suit and their spare parts.</p>

11. The enlistment procedure will be in accordance with the Public Procurement Act 2063 B.S., Public Procurement Regulation 2064 B.S., and Security, Strategic or Defense Material Supply Procedure, 2064 B.S.

12. This notice can also be obtained and downloaded from the official website of Nepalese Army www.nepalarmy.mil.np and the official website of Public Procurement Monitoring Office www.ppmo.gov.np.

13. Further details can be obtained from the Office of the MGO (Provision), Nepalese Army Headquarters, Bhadrakali, Kathmandu within office hours.

- Contact No. +977-1-4244059

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